



# ADVANCED PROPERTY MANAGER TRUST ACCOUNTING

## DATE:

Tuesday, February 27, 2018  
1:00 PM-4:00 PM

## LOCATION:

WeMAR  
9001 W. Union Hills Drive  
Peoria, AZ

## PRICE:

Before 2/22/2018  
No Cost to NARPM Members  
\$25 Non-Members  
\$35 At-Door  
*\*No refunds issued after  
2/20/2018. At-doors not  
guaranteed materials.*

## INSTRUCTOR:

Mike Mumford



C/E:  
3-Disclosure  
C/E issued by AAR

Are you ready for the ADRE call?

Learn how to be in compliance with trust account regulations. Topics covered in this class include general requirements and standards, accounting rules, 3-way reconciliation, deposit requirements, A/P and A/R, balancing and reconciling accounts, automation, e-security concerns, co-mingling of funds, conversion of funds, recordkeeping requirements for property management and ADRE audit guidelines.

## WHY THIS INSTRUCTOR?

Mike Mumford has been involved in property management since 1996, managing units as office manager and chief financial officer for Bennett Property Management. He was the local NARPM® Chapter Treasurer from 2005 – 2009 and the Phoenix Chapter President for 2010.

## CERTIFIED RESIDENTIAL PROPERTY MANAGER:

AAR 's certification program is dedicated to property management and offers property management classes that you can use for your real estate license renewal. This program was developed and designed to hone your knowledge and skills in topics that relate to the day to day business of a property manager. The curriculum was developed in concert with property management attorneys and long time property manager practitioners. Find out more information at:  
[www.aaronline.com/increase-knowledge](http://www.aaronline.com/increase-knowledge).

**REGISTER ONLINE BEFORE 2/22/2018**

**[www.aaronline.com/event/e/NARPM02272018](http://www.aaronline.com/event/e/NARPM02272018)**

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